Practice Logo

Date

Patient Name

Street Address

City, State Zip

Dear Patient:

We hope this letter finds you and your family safe and in good health. We have all been through so much over the past few months, and we are looking forward to caring for you in our office. While many things have changed, one thing has remained the same: our commitment to your safety.

Infection control has always been a top priority for our practice, and you may notice this fact even more during upcoming visits to our office. Our infection control processes are designed so that when you receive care, it is both safe and comfortable. We want to tell you about the infection control procedures we are following in our practice to keep patients and staff safe.

Our office follows infection control recommendations made by the US Centers for Disease Control and Prevention (CDC) and the Occupational Safety and Health Administration (OSHA). We follow the activities of these agencies so that we are up to date on any new rulings or guidance that may be issued.

You may see some changes when it is time for your next appointment. We made these changes to help protect our patients and staff. For example:

* Our office will communicate with you before your upcoming appointment to ask some screening questions. You will be asked those same questions again when you are in the office.
* We ask that you wear a face covering to and during your appointment.
* We have hand sanitizer that we will ask you to use when you enter the office. You will also find some in the reception area and other places in the office for you to use as needed.
* You may see that our reception area will no longer offer magazines, toys, and so forth, since those items are difficult to clean and disinfect.
* Appointments will be managed to allow for social distancing between patients. That might mean that you’re offered fewer options for scheduling your appointment.
* We will do our best to allow greater time between patients to reduce waiting times for you, as well as to reduce the number of patients in the reception area at any one time.

We look forward to seeing you in our office again and are happy to answer any questions you may have about the steps we take to keep you, and every patient and staff member, safe in our practice. To make an appointment, please call our office at office number or visit our website at web address.

Thank you for being our patient. We value your trust and loyalty and look forward to welcoming back our patients, neighbors, and friends.

Sincerely,

DPM and Team